

Chinese Visa Application Instructions

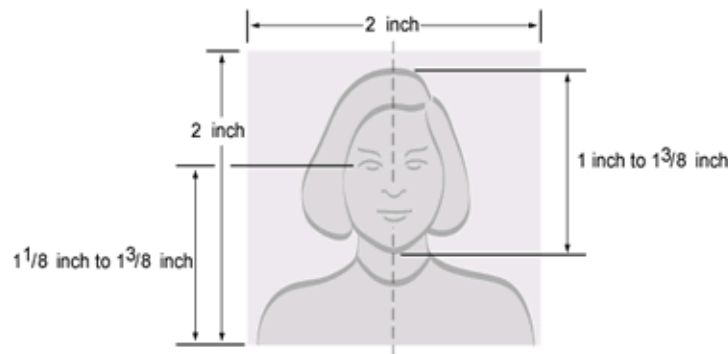
A visa will be required to take part in the Greater Akron Chamber's trip to China. In order to obtain your visa, you will need to submit the two-page application, payment, one passport style photo and a passport valid through at least January 23, 2013, with at least one blank visa page. The Chamber will provide each passenger the 4-page application form, which may be filled out either online, typed, or in black ink. There are two options to obtain a Chinese Visa.

Option #1

Drop off or mail in the 4-page "Visa Application Form of the People's Republic of China" to the Chamber **no earlier than** May 15th and **no later than** May 25th with a check made payable to the Greater Akron Chamber for the \$190 per person processing fee. Along with your completed application form, you **must** temporarily relinquish your actual passport AND submit one **passport style** photo to us. (Non United States citizens must also temporarily relinquish their LPR card; Chinese born passengers may be required to provide additional documents). If you choose this option, you are required to **only fill in** certain spaces, not everything. (turn this page over)

Please turn this page over for passport photo guidelines. The Chamber will attach your one photo to your application and then forward your materials out-of-state, to the appropriate Chinese Embassy for completion. Your application paperwork and photo remain on file with the Chinese government and are not returned to you. The turnaround process once the embassy receives your correspondence is approximately 21-days; your passport will have a Chinese visa placard permanently pasted inside. The Chamber will notify you to arrange transfer of your passport back into your hands once everything is complete. From this point on, you will retain your passport and carry it with you all throughout China. Please turn this page over for an example of a passport style photo.

Passport photo guidelines include: a full face, front view and open eyes, make sure photo presents full head from top of hair to shoulders and take the photo in a plain white or off-white background.



**The Embassy will not accept the application if you substitute the required passport style photo with a Polaroid, computer photo, color photocopy, altered family photo, cut-out, bitmap, jpeg, or any picture format other than what they state on the application.*

Please remember to 1) use CAPITAL letters in your blank spaces 2) Provide us the photo 3) pay the \$190 fee

ONLY FILL IN THESE SECTIONS PLEASE : Call the Chamber at 330-237-1250 if you have any questions

SECTION 1:

- 1.1 Surname is your LAST and Given is your FIRST **plus** a middle name or middle initial only as shown on your passport
- 1.2 Self-explanatory
- 1.4 Maiden name, or if you have officially had a legal last name change from what you were born with, otherwise N/A
- 1.6 American; but if not a U.S. citizen, the nationality of your current valid passport issued by a country other than USA
- 1.7 Only applies if you are a naturalized American citizen
- 1.8 Only applies if you have dual citizenship; that is, you also have a valid current nationality for a second country
- 1.9 yyyy-mm-dd format
- 1.10 As listed on the photo page of your passport
- 1.12 Self-Explanatory
- 1.13 Self-explanatory
- 1.15 As listed on your passport
- 1.16 yyyy-mm-dd format
- 1.17 As listed on the photo page of your passport
- 1.18 yyyy-mm-dd format

SECTION 2:

- 2.6 "Myself" unless a minor under 18
- 2.7 Self-explanatory

SECTION 3:

- 3.1 Self-explanatory
- 3.2 Self-explanatory
- 3.3 N/A if you do not want to disclose this
- 3.4 N/A if you do not want to disclose this
- 3.5 N/A if you do not have a current employer or school
- 3.6 An immediate blood relative(s) or relative who shares your residence
- 3.7 Self-explanatory
- 3.8 Self-explanatory

SECTION 4:

- 4.1 Self-explanatory
- 4.2 Self-explanatory

SECTION 5: (Those who are NOT United States citizens will fill out 5.2; otherwise leave it as N/A)

SECTION 6:

- 6.2 Sign your name in the first block and I have already filled in the second block

SECTION 7: (Fill in this section if you are a parent representing a minor, otherwise leave every section as N/A)

The Chamber will be happy to assist you with filling in the form and will ask you to verify correct answers.

Option #2

Submit a "Visa Application Form of the People's Republic of China" directly to your nearest Chinese Embassy or Consulate. You are responsible for all fees, action, compliance and follow-through to obtain the visa prior to your departure date. The Chinese agency may require you to fill out the entire application. You must still temporarily forfeit your valid passport with one passport photo, and may be asked to submit other documentation.